

INTERNET
Staff Acceptable Use Policy
Yosemite Unified School District
www.yosemiteusd.com

Yosemite Unified students and staff have access to numerous information sources available on the Internet through a direct connection with the Madera Office of Education in our computer labs, the Library Media Center and classrooms.

The Internet at the Yosemite Unified School District has been established for a limited educational purpose. The term “educational purpose” includes classroom activities, career development and limited high quality self-discovery activities. The system has not been established as a public access service or public forum and the District has the right to place reasonable restrictions on the material accessed or posted through the system. There is no expectation of privacy when using the YUSD computers. Any documents in the system are subject to the public records act and may be subpoenaed by the courts.

Staff members are provided with an e-mail account. “Chat” and instant messaging are forbidden.

USE OF THE YUSD NETWORK AND THE INTERNET / DISCIPLINE

The use of the Internet is a privilege, not a right, and inappropriate use will result in disciplinary action.

Students and adults using the District’s Internet connection will be held to a strict code of conduct and responsibility when using the Internet. The District has concerns about personal safety, illegal activities, system security, plagiarism and copyright infringement, and access to inappropriate material.

“On-Line stalking” is a modern day danger, therefore, maintain your personal privacy and the privacy of your friends and colleagues by not posting personal information. This includes giving your name, phone number, or address to others via the Internet. Never attempt to meet anyone you have met via the Internet.

The information and interaction available on the Internet carries with it the possibility that users may procure material that may be offensive or lack all educational merit. The District recognizes that there is inappropriate material on the Internet and is taking reasonable precautions to restrict areas that we know are inappropriate. All school computers are “filtered,” But this is not fool proof. Persons who purposefully navigate to sexually explicit sites or web pages which directly or indirectly promote hatred, social discord, or any illegal activities will immediately face disciplinary action.

Transmission of any material in violation of any US or state regulation is prohibited. This includes, but is not limited to, copyrighted material, defamatory, threatening, racially offensive, or obscene material or material protected by trade secret. Use of commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited.

Furthermore, no one may not use material they have obtained from the Internet and claim it as their own. Giving authors credit for their words and ideas is an important educational practice. Plagiarism is a punishable offense and can result in administrative discipline.

Security on any computer system is a high priority, especially when the system involves many users. If you feel that you can identify a security problem on the school's local area network or the Internet, you must notify an administrator. Tampering with the network or attempting to get past defined areas on the network will result in disciplinary action. All disciplinary problems will be referred to the administration. Depending on the seriousness of the offense, any combination of the following policies/procedures will be enforced: Education Code, district policy and procedures, school site discipline. When applicable, law enforcement agencies may be involved.

Internet access is limited to areas of educational benefit. If a user violates any of the provisions of this document, disciplinary action will be considered in line with existing guidelines regarding inappropriate language and behavior. When applicable, law enforcement agencies may be involved.

All computers are protected with a filter from the Madera County Office of Education. If any one attempts to bypass the filter, they will face disciplinary action.

RESPONSIBILITIES – You are expected to abide by these generally accepted rules of network etiquette. These include, but are not limited to, the following:

DO NOT:

- a) Use abusive or objectionable language in either public or private messages.
- b) Send messages that are likely to result in the loss of recipients' work or systems (ie. Viruses)
- c) Reveal your personal address or phone number or those of students or colleagues
- d) Post commercial messages
- e) Copy, save, or redistribute copyrighted materials
- f) Plagiarize material obtained from the Internet
- g) Intentionally waste time and/or limited resources
- h) Offer, provide, or purchase products or services through the system
- i) Place "wallpaper" on the library computer desktops. Desktops are to remain neutral with program icons only.
- j) Change the settings or configuration on school computers unless so instructed.
- k) "Hack" computer systems.
- l) Load personal software onto school computers

- m) Download games or play games
- n) Instant message
- o) Download music or listen to Internet Radio. Compromise YUSD bandwidth by personal downloading of music, streaming video, games, etc.

END OF PAGE

Return this page to the district personnel office. This agreement must be signed annually by all staff.

2009-10

YOSEMITE UNIFIED SCHOOL DISTRICT INTERNET USE AGREEMENT

I understand and will abide by the above terms and conditions for the Internet. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violations, disciplinary action may be taken and/or appropriate legal action.

Name (please print): _____

User Signature: _____ Date: _____

School
Site/Position: _____
